

## SCRUTINY TOPIC ASSESSMENT FORM 'ONE PAGE STRATEGY'

**What is the broad topic area?**

**What is the specific topic area?**

*i.e. what should be included & excluded from the topic? what are the driver behind the topic?*

**Ambitions for the review:**

*i.e. what is the review trying to achieve & why e.g. financial / efficiency savings and/or performance improvements? what will be different as a result of the review?*

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(For completion by the relevant Overview & Scrutiny Committee)

**Who and how shall we consult?**

*i.e. who do we need to consult and why? is there already any feedback from customers and/or other consultation groups that we need to take account of?*

**Do we need any experts/specialists? (internal/external)**

*i.e. is the review dependent on specific teams, departments or external bodies? What impact will the review have on the work of any of these?*

**What other help do we need? E.g. training/development/resources**

*i.e. does this review relate to any other ongoing projects or depend on them for anything? what information do we need and who will provide it? what do we need to undertake this review e.g. specific resources, events, meetings etc?*

**How long should it take?**

*i.e. does the timings of completion of the review need to coincide with any other ongoing or planned work?*

**What will be the outcome of the review?**